

Rule 115 – Disciplinary Procedures

115b. Nonpayment of Fees and/or Improper Withdrawal

In Youth leagues that do not have a board of directors, the league supervisor/official is responsible for the duties of the board.

When a league member is accused of failing to pay league fees and/or withdrawing without sufficient cause, the league must try to resolve the matter. If the matter is not resolved, the following procedure shall apply:

1. A complaint shall be submitted, in writing, to a league officer or supervisor/official. Upon receipt of a written complaint, the league proceeds as follows:
 - a. Within one week after receipt, the president/supervisor should schedule a meeting of the league's board of directors, and the board shall be notified. The meeting should be held at the earliest possible date.
 - b. Provides written notice and a copy of the complaint to the individual(s) charged. Such notice:
 - 1) Should be sent by first class mail or be hand delivered.
 - 2) Shall notify the individual of the date, time and place of the meeting, as well as his/her right to attend and offer a defense. If the accused is a youth member, the parent or guardian also must be invited to the meeting.
 - c. Prepares a roster listing those present and absent. A quorum of the board of directors must be present at the meeting.
 - d. Maintains minutes of the meeting and all documents relating to the charges. The minutes shall include:
 - 1) An accounting of arrearages, including dates and amounts. The bowler may not be charged for more than six (6) sessions.
 - 2) Whether the accused was present or absent when the arrearage occurred.
 - 3) The date of replacement (if applicable).
 - e. Votes to determine if the accused is guilty. A two-thirds vote of the board members present and voting shall be required. After voting:
 - 1) If found not guilty (two-thirds vote not achieved), the charges are dismissed.
 - 2) If found guilty, the local association or USBC Headquarters is to be furnished with a copy of Items a-g indicated below and should be submitted within 30 days after the league meeting.
 - a) The meeting notices.
 - b) The meeting minutes.
 - c) List of board members, officers and team captains present or absent.
 - d) The vote count for the recommendation of the league's board.
 - e) Amount charged to defendant(s) and all supporting documents and material. (See Rule 115b, Item 1-d)
 - f) Exact date(s) each defendant is being charged for. The bowler may not be charged for more than six sessions.
 - g) The league rules.
2. Upon receipt of the file, the local association manager shall verify that complete information was provided and submit a copy of the file to USBC Headquarters.
3. USBC will notify the member charged that they have 30 days to:
 - a. Either pay the amount charged, or;
 - b. Request a hearing on the charge by submitting a written request to USBC Headquarters. When a hearing is requested:
 - 1) USBC Headquarters will direct the local association to handle the complaint in accordance with the suspension and reinstatement procedures outlined in the USBC Bylaws book.
 - 2) One or more of the league officers who attended the meeting of the league's board is to appear at the local association hearing.
4. If the member does not request a hearing, USBC Headquarters will make a final decision with the information in the file.