

# Notice

## **The GREAT SALT LAKE BOWLING ASSOCIATION'S PRESIDENT/SECRETARY WORKSHOPS**

*Will be conducted on  
July 28, 29, 30, and 31 and August 1, 2, 4, 5, 6, and 7, 2008  
at the  
GSLBA Office  
716 E. 4500 South, Suite 150N  
Murray, Utah*

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### **LEAGUE PACKETS WILL BE DISTRIBUTED AT THE WORKSHOPS.**

Only league secretaries may pick up their packets.  
No packets will be left at bowling centers.

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*Within the next 10 days, league secretaries will receive a telephone call from their house director asking them to select a date and time (1<sup>st</sup> and 2<sup>nd</sup> choices) that they could attend one of the one-hour workshops.*

*Secretaries should confer with league presidents to select dates and times.*

*Confirmations will be sent to league secretaries.*

Workshops will be conducted every hour on the hour on Saturday, August 2 starting at 10:00 a.m. and ending at 5:00 p.m. On week days, workshops are scheduled at 6:00 p.m. and 7:00 p.m. League secretaries who are unable to attend one of these workshop sessions, should call the GSLBA office to make arrangements for a different one-hour session at the office so that they may pick up their packet(s). We will not schedule more than 24 people per workshop. If anyone prefers a morning or afternoon time during the week, we are willing to consider conducting additional workshops, however, parking spaces are limited on week days.

**Phone: 281-1369**

**E-mail: [gslba1@comcast.net](mailto:gslba1@comcast.net)**

*Workshops will cover...* policies and procedures for doing business together.

We will explain how to complete league and membership applications and local and national awards forms. We will discuss president and secretary responsibilities and talk about awards, rules and program changes. We will explain the importance of preparing and submitting final averages in proper format, and cover other pertinent information.

*Bowling center proprietors/ reps are welcome to attend one of the workshops.*